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*Rec. Mayt*  
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PRC Action No. DD/S-237-57

ER 9-3632

**SUBJECT: Agency Records Center**

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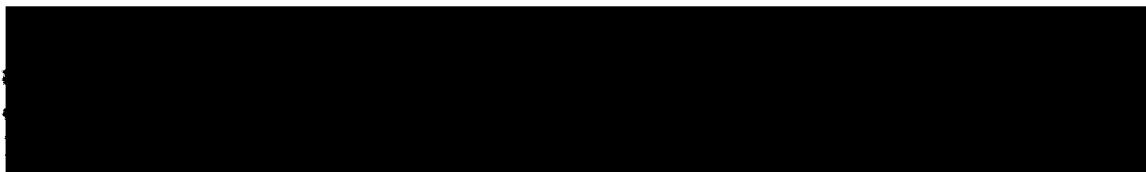
**1. PURPOSE**

To support all Agency elements with low-cost, secure facilities to receive, store, service and/or destroy inactive classified documents and records.

**2. BACKGROUND**

a. The Agency Records Center activity is designed to maintain inactive classified Agency records and documents in secure, low-cost, orderly, hard-copy storage, available upon demand, and to further provide for systematic destruction of these documents when they are no longer required.

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c. It was anticipated that the second increment would be required within five (5) years, when the program reached the complete turnover stage.

d. The major portion of the initial deposit of documents at the Center has occurred more rapidly than was anticipated, disproportionate to the possible schedule and rate of destruction of these documents. This has advanced the schedules and space requirements so that additional space is needed now.

e. It is the position of the Deputy Director (Support) that:

- (1) Low-cost, hard-copy storage of the proposed type is the least expensive currently available solution of the problem.

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f. The Comptroller has indicated that FY 1957 Vouchered Funds in the requested amount are available for the support of this proposal.

3. PROPOSAL

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4. ACTION

At the meeting of the Project Review Committee on 6 February 1957, the members of the Committee were in agreement that the proposal should be presented to the Director of Central Intelligence for ultimate decision, but that his attention should be invited to certain reservations of the Committee in connection with this proposal.

5. RECOMMENDATION

It is recommended that the Director of Central Intelligence approve the project, as proposed, with the understanding that the Deputy Director (Support) will insure, prior to activation, that specific recommendations of the Committee have been effected.

CONCUR

SIGNED L. K. White Feb 15 1957  
Deputy Director (Support)

SIGNED Lyman Kirkpatrick 20 Feb 1957  
Inspector General

SIGNED 25X1A9a 20 Feb 1957  
A/ Deputy Director (Plans)

SIGNED 25X1A9a 27/2/57  
Chairman, PRC

SIGNED Robert Amory, Jr. 17 May '57  
Deputy Director (Intelligence)

SIGNED C. P. Cabell 1 March '57  
Deputy Director, Central Intelligence

APPROVED

SIGNED A. W. DULLES 17 MAY 1957  
Director of Central Intelligence

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